



JOINT WARFARE CENTRE
Post box 8080
N-4068 Stavanger, Norway



Telephone
Switchboard: +47 51 34 20 00
Direct Dial: +47 52 87 92 90 Chief P&C
Direct Dial: +47 52 87 92 94 / 9284 Contracting Administrator P&C

Date: 03 MAY 2021

MEMORANDUM FOR RECORD AND HOLD NOTICE FOR IFIB ACT-JWC-21-15

Memorandum for record regarding Q&A

To: Potential bidders for IFIB ACT-JWC-21-15 GRAPHICS PRODUCTION SUPPORT SERVICE

Situation: Questions & Answers titled "Week 17" and "Week 17-2"

Clarification: A site survey was originally planned for the 12th of April with the deadline for the Q&A being 13th April at 13:00 hrs. Due to enhanced internal JWC COVID mitigations, the site survey was cancelled. On the 21st of April, a sketch of the room layout was provided as an alternative to the site survey.

JWC wrongfully decided to accept two Q&A requests after the Q&A due date that was given in the bidding instructions, thus not applying our own timeframes and not extending the due dates.

Conclusion: JWC asks you to **disregard** the Questions and answers titled "Week 17" sent 29 April and "Week 17-2" sent 30 April. Thus we are specifying that; only the original requirement specification is valid.

NON SENSITIVE INFORMATION RELEASABLE TO THE PUBLIC

Hold notice

Situation: Unresolved question due to site survey not being hosted, and inadequate follow up information.

Clarification: A site survey was originally planned for the 12th of April with the deadline for the Q&A being 13th April at 13:00 hrs. Due to enhanced internal JWC COVID mitigations, the site survey was cancelled. On the 21st of April, a sketch of the room layout was provided as an alternative to the site survey. Due to the inadequate quality of **Annex D-1 Sketch of Print Room**, and as we have stated in: IFIB ACT-JWC-21-15 Bidding Instructions GRAPHICS PRODUCTION SUPPORT SERVICE 22.4 page 11: "**Site survey** *If outside factors i.e. COVID situation permits JWC will arrange a site survey on the 12 of April or on a date that suits both the supplier and JWC. The site survey is deemed necessary because of the size and layout of the printing facility.*"

We need to ensure that potential bidders are fully aware of the limitations set because of the room size and layout, and to ensure equal access to critical information.

Conclusion: JWC regret not having provided adequate information in lieu of the site survey, and has therefore decided to put the bid for IFIB ACT-JWC-21-15 on hold until further notice. The bidding process will resume after JWC has found a suitable replacement solution for the site survey not being hosted. After more suitable information has been provided, JWC will open up for a limited Q&A related to the aforementioned information.



Mr. Kjetil Sand, Chief Purchasing & Contracting (P&C)
NATO Joint Warfare Centre