ANNEX A-1 COMPLIANCE STATEMENT

It is hereby stated that our bid to IFB-JWC-24-008 is fully compliant with the Bidding Instructions, the JWC General Terms and Conditions and Statement of Work (annex B) as contained with:

[ ]

No Exceptions

 OR

[ ]

The following exceptions(s):

|  |  |  |
| --- | --- | --- |
| Part | Section/Paragraph | Description of Deviation  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
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|  |  |  |
|  |  |  |

**ELIGIBILITY:**

Description of the successfully performed the services or services of a substantially similar nature as described within the last four (4) years:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Contractor | If NATO’s contractor, Contract number | Description of the contract |
| 1 |  |  |  |
| 2 |  |  |  |
| … |  |  |  |

…………………… …………………………………………

Date (DD.MM.YYYY) Signature of Authorized Representative

………………………………………….

 Name

………………………………………….

 Company

**Signature:**

**Bid Reference IFB-JWC-24-008 – ANNEX A-1.1**

ANNEX A-2 CERTIFICATE OF LEGAL NAME OF BIDDER

This Bid is prepared and submitted on behalf of the legal corporate entity specified below;

|  |  |
| --- | --- |
| **Company Information**  | **Response** |
| Legally Registered Corporate Name |  |
| Division (if applicable)  |  |
| Sub Division (if applicable) |  |
| Official Mailing Address |  |
| Official Email Address |  |

|  |  |
| --- | --- |
| **Company Individual Responsible for Bid Submission (Primary)** | **Response** |
| Name |  |
| Position |  |
| Telephone and/or mobile |  |
| Official Email Address |  |

|  |  |
| --- | --- |
| **Company Individual Responsible for Bid Submission (Alternative)** | **Response** |
| Name |  |
| Position |  |
| Telephone and/or mobile |  |
| Official Email Address |  |

…………………… …………………………………………

Date (DD.MM.YYYY) Signature of Authorized Representative

………………………………………….

 Name

………………………………………….

 Company

**Bid Reference:** **IFB-JWC-24-008 – ANNEX A-2**

ANNEX A-3, CERTIFICATE OF INDEPENDENT DETERMINATION

1. Each Bidder shall certify that in connection with this procurement:
	1. This Bid has been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, with any other Bidder or with any competitor;
	2. The contents of this bid have not been knowingly disclosed by the Bidder and will not knowingly be disclosed by the Bidder prior to award, directly or indirectly to any other Bidder or to any competitor, and
	3. No attempt has been made, or will be made by the Bidder to induce any other persons or firm to submit, or not to submit, a Bid for the purpose of restricting competition.
2. Each person signing this Bid shall also certify that he/she is the person in the Bidder’s organization responsible within that organization for the decision as to the bid and that he has not participated and will not participate in any action contrary to 1(a) through 1(c) above, or
	1. They are not the person in the Bidders’ organisation responsible within that organisation for the bid but that they have been authorized in writing to act as agent for the person responsible for such a decision in certifying that such persons have not participated and will not participate in any action contrary to 1(a) through 1(c) above, and as their agent does herby so certify, and
	2. They have not participated and will not participate in any action contrary to 1(a) through to 1(c) above.

…………………… …………………………………………

Date (DD.MM.YYYY) Signature of Authorized Representative

………………………………………….

  Name

………………………………………….

  Company

**Bid Reference:** **IFB-JWC-24-008 – ANNEX A-3**

ANNEX A-4, CERTIFICATE OF BID VALIDITY

I, the undersigned, as an authorized representative of the firm submitting this bid, do hereby certify that the pricing and all other aspects of our offer remain valid for 120 days after the proposal have been received.

………………………………. …………………………………

Date (DD.MM.YYYY) Signature of Authorized Representative

 ………………………………….

 Name

 ………………………………….

 Company

**Bid Reference:** **IFB-JWC-24-008 – ANNEX A-4**

ANNEX A-5, CERTIFICATE OF EXCLUSION OF TAXES AND CHARGES

I hereby certify that the prices offered in the price proposal of this bid exclude all taxes, duties and customs charges from which the JWC has been exempted by way of international agreement.

……………………………….. ………………………………………

Date Signature of Authorized Representative

 ………………………………………

 Name

…………………………………….

Company

##

**Bid Reference:** **IFB-JWC-24-008 – ANNEX A-5**

ANNEX A-6, CERTIFICATE OF AUTHORIZATION TO PERFORM

1. The Supplier warrants that:
	1. The SUPPLIER and sub-contractors, if any, have been duly authorized to operate and do business in Norway; the SUPPLIER and sub-contractors, if any, have obtained all necessary licenses and permits required in connection with the contract; that SUPPLIER and sub-contractors, if any, are fully comply with all the laws, decrees, labour standards and regulations of Norway during performance of this contract and that no claim for additional moneys with respect to any authorizations to perform are made upon the JWC.
	2. The Supplier has adequate financial resources, or the ability to obtain them, to perform all activities related to the ANNEX B: SOW.
	3. All effort by the Supplier and sub-contractors, if any, related to this SOW, are performed NATO Nationals with the required security clearances.
	4. The Suppler, involved Supplier personnel and sub-contracts, if any, have not been suspended or debarred form contract work at any NATO body.

…………………………… ………………………………………….

Date (DD.MM.YYYY) Signature of Authorized Representative

…………………………………………

 Name

…………………………………………

Company

**Bid Reference:** **IFB-JWC-24-008 – ANNEX A-6**

ANNEX C-1: Technical Submission Template Candidate 1

|  |  |
| --- | --- |
| Company Name: | [Bidder Completed] |
| Proposed Candidate Name: | [Bidder Completed] |
| Proposed Candidate Nationality (identify if multiple citizenship/nationality): | [Bidder Completed] |
| **Requirement** | CV Page, Paragraph or Line Number or other evidence supplied demonstrating how Supplier and/or Suppliers personnel meet the criteria and how. |
| A minimum of 5 years of relevant professional experience in wargaming and demonstrated success in design and development wargames for use in a professional environment, for serious purposes rather than for entertainment. Up to 2 years of documented experience in design and execution of strategic- and operational-level exercises may count toward this requirement |  [Bidder Completed] |
| Documented 2 years of experience in a military, national, or NATO headquarters, ideally including design and execution of strategic- and operational-level exercises and/or wargames. (Optional if no candidates have met this criterion). |  [Bidder Completed] |
| At least 2 years in a leadership role in wargame design and development. |  [Bidder Completed] |
| A wargaming experience in a wide range manual (e.g. table-top) game formats; experience in computer-supported games or simulations is useful but not required. |  [Bidder Completed] |
| An experience in facilitating or leading group activities (e.g. wargames, discussions, working groups). |  [Bidder Completed] |
| Fluent in English (Listening, Speaking, Reading and Writing) (STANAG 6001, Levels: 3333). | [Bidder Completed] |
| A proactive mindset and strong facilitation skills. | [Bidder Completed] |
| Demonstrate integrity and act consistently with organizational values. | [Bidder Completed] |

**All the requirements must be filled.**

**Failure in any requirement result in automatic disqualification.**

**Note: You should also submit the Candidate’s CV/Resumes alongside this completed submission Template**

|  |
| --- |
| Bidder Comments:  |

…………………………… ………………………………………….

Date (DD.MM.YYYY) Signature of Authorized Representative

…………………………………………

 Name

…………………………………………

Company

**Bid Reference:** **IFB-JWC-24-008 – ANNEX C-1**

ANNEX C-2: Technical Submission Template Candidate 2

|  |  |
| --- | --- |
| Company Name: | [Bidder Completed] |
| Proposed Candidate Name: | [Bidder Completed] |
| Proposed Candidate Nationality (identify if multiple citizenship/nationality): | [Bidder Completed] |
| **Requirement** | CV Page, Paragraph or Line Number or other evidence supplied demonstrating how Supplier and/or Suppliers personnel meet the criteria and how. |
| A minimum of 5 years of relevant professional experience in wargaming and demonstrated success in design and development wargames for use in a professional environment, for serious purposes rather than for entertainment. Up to 2 years of documented experience in design and execution of strategic- and operational-level exercises may count toward this requirement |  [Bidder Completed] |
| Documented 2 years of experience in a military, national, or NATO headquarters, ideally including design and execution of strategic- and operational-level exercises and/or wargames. (Optional if no candidates have met this criterion). |  [Bidder Completed] |
| At least 2 years in a leadership role in wargame design and development. |  [Bidder Completed] |
| A wargaming experience in a wide range manual (e.g. table-top) game formats; experience in computer-supported games or simulations is useful but not required. |  [Bidder Completed] |
| An experience in facilitating or leading group activities (e.g. wargames, discussions, working groups). |  [Bidder Completed] |
| Fluent in English (Listening, Speaking, Reading and Writing) (STANAG 6001, Levels: 3333). | [Bidder Completed] |
| A proactive mindset and strong facilitation skills. | [Bidder Completed] |
| Demonstrate integrity and act consistently with organizational values. | [Bidder Completed] |

**All the requirements must be filled.**

**Failure in any requirement result in automatic disqualification.**

**Note: You should also submit the Candidate’s CV/Resumes alongside this completed submission Template**

|  |
| --- |
| Bidder Comments:  |

…………………………… ………………………………………….

Date (DD.MM.YYYY) Signature of Authorized Representative

…………………………………………

 Name

…………………………………………

Company

**Bid Reference:** **IFB-JWC-24-008 – ANNEX C-2**

ANNEX C-3: Technical Submission Template Candidate 3

|  |  |
| --- | --- |
| Company Name: | [Bidder Completed] |
| Proposed Candidate Name: | [Bidder Completed] |
| Proposed Candidate Nationality (identify if multiple citizenship/nationality): | [Bidder Completed] |
| **Requirement** | CV Page, Paragraph or Line Number or other evidence supplied demonstrating how Supplier and/or Suppliers personnel meet the criteria and how. |
| A minimum of 5 years of relevant professional experience in wargaming and demonstrated success in design and development wargames for use in a professional environment, for serious purposes rather than for entertainment. Up to 2 years of documented experience in design and execution of strategic- and operational-level exercises may count toward this requirement |  [Bidder Completed] |
| Documented 2 years of experience in a military, national, or NATO headquarters, ideally including design and execution of strategic- and operational-level exercises and/or wargames. (Optional if no candidates have met this criterion). |  [Bidder Completed] |
| At least 2 years in a leadership role in wargame design and development. |  [Bidder Completed] |
| A wargaming experience in a wide range manual (e.g. table-top) game formats; experience in computer-supported games or simulations is useful but not required. |  [Bidder Completed] |
| An experience in facilitating or leading group activities (e.g. wargames, discussions, working groups). |  [Bidder Completed] |
| Fluent in English (Listening, Speaking, Reading and Writing) (STANAG 6001, Levels: 3333). | [Bidder Completed] |
| A proactive mindset and strong facilitation skills. | [Bidder Completed] |
| Demonstrate integrity and act consistently with organizational values. | [Bidder Completed] |

**All the requirements must be filled.**

**Failure in any requirement result in automatic disqualification.**

**Note: You should also submit the Candidate’s CV/Resumes alongside this completed submission Template**

|  |
| --- |
| Bidder Comments:  |

…………………………… ………………………………………….

Date (DD.MM.YYYY) Signature of Authorized Representative

…………………………………………

 Name

…………………………………………

Company

**Bid Reference:** **IFB-JWC-24-008 – ANNEX C-3**

ANNEX D-1: Pricing Schedule

|  |  |
| --- | --- |
| **Pricing Schedule** | **Priced in NOK Only** |
| Daily WU Rate (2025) (Rate effective from 1st Jan 2025 - 31st December 2026) |   |
| Daily WU Rate (2026) ( Rate effective from 1st Jan 2026 - 31st December 2026) |  |
| Return Flight Cost to Stavanger, Norway - Only paid once, if required, during entire Contract, including any option years taken) |   |
|  |  |
| Work Unit Rate (WU) is the fully burdened rate for an entire work unit (includes all general and administrative expenses, overheads and profit) for service deliverables |

Note: That the price for evaluation purposes, which form the cost score the following calculation is used (WU Rate 2025 x 220) + (WU Rate 2026 x 220) + Flight Costs = Total Cost

|  |
| --- |
| Bidder Comments:  |

…………………………… ………………………………………….

Date (DD.MM.YYYY) Signature of Authorized Representative

…………………………………………

 Name

…………………………………………

Company

**Bid Reference:** **IFB-JWC-24-008 – ANNEX D-1**