

1.1 Wargaming Analyst

Tasking:

1. Provide subject matter expertise and operational support in wargaming analysis of JWC strategic- and operational-level wargames tailored to the target audience. Wargames may be developed in conjunction with existing JWC Exercise Program of Work or as separate, stand-alone training or analytical activities. The primary focus of the Wargaming Analyst is on the suitability and effectiveness of the JWC-developed wargame as a vehicle to meet the requirements of the sponsor(s), rather than specifically on the assessment of the outcome(s) for the target audience.
- 2 Support the planning and execution of wargames through the following representative activities:
 - Develop an understanding of the requirements, aims, objectives and other special considerations from the wargame sponsor(s).
 - Develop research questions that support assessment of the wargame objectives.
 - Provide input to game design to ensure opportunities to reach those objectives and collect relevant data.
 - Participate in required in-progress reviews, conferences, and test-play.
- 3 Write the Data Collection and Analysis Plan (DCAP) to prepare for and enable the wargame analysis process. This will include, at a minimum, the following:
 - Identify data streams and collection process for data to be collected during game development and play.
 - Create survey questions.
- 4 Lead (or support) the wargame analysis process during development, conduct (execution) and post-conduct of a wargame including assessment of target audience accomplishment of objectives, as well as feedback and observations for the improvement of JWC and NATO wargaming. This will include, at a minimum, the following:
 - Lead the data collection process.
 - Train analysis team members (data collectors, postgame data analysts).
5. Lead writer/producer of the wargame reports in accordance with the JWC Wargaming Process Standard Operating Procedure (SOP), to include inputs for hot wash ups (HWU), after action reviews (AAR), final wargame reports and/or wargame analysis reports.
6. Support the sponsor (and/or training audience) with respect to their own internal analysis and assessment, taking advantage of synergy with JWC wargaming requirements and processes.
7. Contribute to JWC Wargaming Branch conceptual refinement and innovation with subject-matter-area expertise.

1.1 Technical Requirements and Evaluation Matrix:

1.11 Candidate Name –				
1.11 Functional Support: Wargaming Analyst		Please check the box if the candidate is an ☐ Expert and/or ☐ Senior Expert		
Technical Requirement		Level	Meets: Y/N	For each line, please explain how the candidate meets the respective Technical Requirements.
1. Recent, multi-year experience working in a relevant field handling similar activities as written in Tasks 2-5.	Three years working in multi-disciplinary team planning, coordinating, designing and analysing training/analytical events (e.g. wargames, tabletop exercises, experiments, exercises).	Expert		
2. Military service with NATO Rank / Grade of OF-3 or above on departure from active duty OR Civil Service civilian equivalent -or- Bachelor's or other Advanced degree in a relevant subject area.	[No further description]	Expert		
3. Experience authoring reports.	Detailed reports for leadership and/or project history/archive purposes. Examples include project management reports, exercise reports, analytical reports, etc.	Expert		

4. Familiarity with national or NATO military doctrine, policy, processes, arrangements and procedures.	[No further description]	Expert		
5. Competent in MS Office software: Word, Excel, Outlook, PowerPoint, Publisher and SharePoint.	[No further description]	Expert		
6. Have by start of contract a valid and active NATO Secret Security Clearance or National equivalent	[No further description]	Expert		
7. Demonstrated proficiency in English as defined in STANAG 6001 (Standardized Linguistic Profile (SLP) – Listening, Speaking, Reading, and Writing) or equivalent	3333	Expert		